

**Secondary
School
Application Process
for pupils starting in
September 2026**



- Open days/evenings document can be found at the link below as well as on the Pegasus Academy Trust website.
- <https://www.croydon.gov.uk/schools-and-education/schools/school-admissions/admissions-secondary-schools-university-technical-colleges-and-studio-schools/step-by-step/apply-secondary-school>


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› Apply for a secondary school place: step by step

Apply for a secondary school place: step by step

This step-by-step process is for parents of children applying to start secondary school in September 2026.

This step-by-step process is for parents of children born between 1 September 2014 and 31 August 2015, applying to start secondary school in September 2026.

There is a different application process if:

- [your child has already started secondary school](#)
- [your child should already be attending school](#)

 [Show summaries](#)

1

[Find secondary schools near you](#)
[Show step summary](#)



Key points:

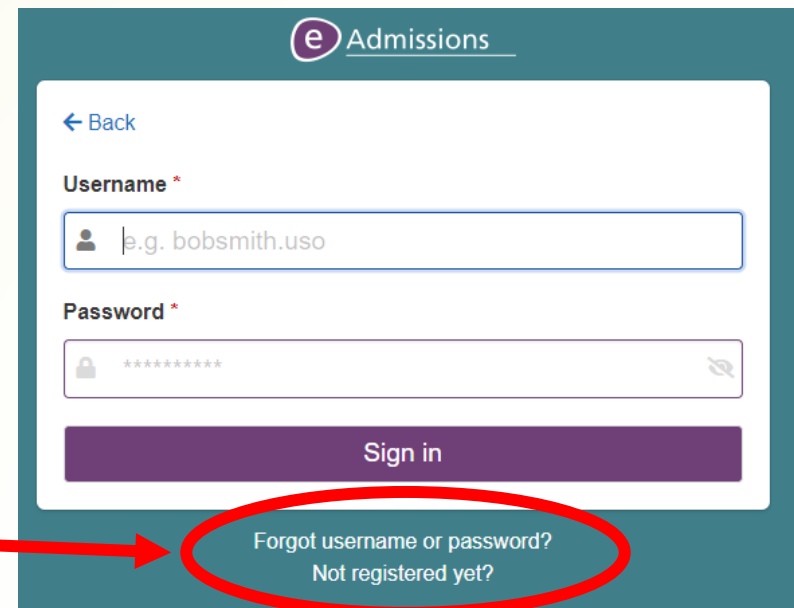
- Information:
www.croydon.gov.uk/admissions
- No paper admissions
- **Deadline 31st October 2025**



How to apply

- Go online to www.eadmissions.org.uk
- Set up your account with a registered email address (e.g. googlemail) – You may already have an account for when you applied for your child's primary place in which case use the 'Returning Visitors' button.
- Make sure that you make a note of your username and password – you will need this to get your offer of a place.

If you cannot remember your login and password, click on 'Forgot username or password?'



eAdmissions

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Username *

e.g. bobsmith.uso

Password *

Sign in

[Forgot username or password?
Not registered yet?](#)



How to apply

- Log in
- Complete the form
 - You have 6 options of school and you can order them according to your preference.
 - You can go in and out of the form and change your mind as many times as you want as long as you press submit by the **31st October 2025**.
- Check for the confirmation email.

You will be sent a confirmation code that looks like this:

306-2022-09-E-000731 Version 1.

The version number will change each time you resubmit if you make changes.



Things to consider

- **Visit each school's website – many have virtual tours**
- **Visit the schools during open days/evenings**
- Read the criteria for each individual school
- **The borough recommends using all six preferences**
- Check the number of applications per school
- Work out the distance to your house
- Complete the supplementary form (if needed) and **send it to the school/upload it.**
- Schools in other boroughs all go on the same CAF (common application form).
- Most independent or private schools are not on this form – check their application process by checking their website directly



Admission criteria:

They vary according to school so check.

- Statement of SEN or EHCP (where school is named)
- LAC (looked after children)
- Medical
- Proximity to the school (CHECK - it changes)
- Religious affiliation
- Siblings
- Tests



Information needed for your form:

Cypress School	Ecclesbourne School	Whitehorse Manor Junior School	Atwood Primary School
Postcode:	Postcode:	Postcode:	Postcode:
SE25 4AU	CR7 7FA	CR7 8SB	CR2 9EE
DFE number:	DFE number:	DFE number:	DFE number:
306/2114	306/3419	306/2047	306/5202



Useful phone numbers and websites:

- **School admissions: 020 8726 6400**
(Monday to Friday 9am-5pm)

Interpreters are available on this number

- **Eadmissions helpline: 020 8255 5555**
- **<https://www.locrating.com/> - shows the catchment area for your local schools**



Offer day-

You will receive your school place offer by email on the evening of 2 March 2026.

You must accept or decline your offer by 16 March 2026.

To respond to your offer you will need to log into your eAdmissions account – so keep your login information safe.

**REMEMBER TO SUBMIT YOUR
FORM**



- If you have any queries or problems with the application process, please contact your child's class teacher as soon as possible.

GOOD LUCK
AND
REMEMBER TO SUBMIT YOUR FORM

