



THE PEGASUS ACADEMY TRUST



WHITEHORSE MANOR
INFANT SCHOOL



ECCLESBOURNE
PRIMARY SCHOOL



WHITEHORSE MANOR
JUNIOR SCHOOL



BEULAH INFANT &
NURSERY SCHOOL



CYPRESS
PRIMARY SCHOOL

Executive Headteachers:
Mr M J Roberts & Ms L D Sampson

Head of Upper School: Mrs N Carpenter

Head of Lower School: Mrs J Sorensen

Wednesday 19th October 2022

Upper School Librarian Applications

Dear Cypress Upper Parents/Carers,

After the half term, we will be taking applications for the Cypress Upper Junior Librarian team.

Our elected representatives will hold the title of 'Librarian' for this academic year. Whilst they are in this role, they will be responsible for the promotion of reading for pleasure in the library, providing book recommendations to their peers, helping with the daily organising/running of the library and keeping the library notice board and displays up to date.

We see this as an exciting opportunity for the children to have a voice in our school and take on a position of responsibility. We hope that you will encourage your child/children to apply for a role.

Each class will have a librarian, who will be shortlisted and interviewed by the library team from the submitted applications. The deadline for this will be **Friday 4th November**. The results will be announced in assembly on Monday 14th November.

Your child has been given an application form that they will need to complete, should he or she be interested in standing for the role of an Upper School Librarian. They will need to think carefully about why they want to be a librarian and what qualities they think they can bring to the role. On the reverse of the application is a brief job description. Children should consider the requirements carefully when they complete their application form.

Please ensure your child has completed their application form and brought it back to school by **Friday 4th November** should they wish to apply. This can be submitted to the class teacher or through the school office.

If you have any questions, please email the school office or speak with your child's class teacher.

Yours sincerely,

Ms Stewart

Y4 Year Group Leader/ Assistant Librarian

CYPRESS PRIMARY SCHOOL

21 Cypress Road, London SE25 4AU

Telephone: 020 8653 2618 Email: cypressadmin@pegasusacademytrust.org

Web: www.pegasusacademytrust.org



Cypress Primary

My Student librarian application

My name: _____ My class: _____

Explain why you would like to become a part of the library team.

What part of the role do you feel most enthusiastic about?

What would make you an amazing librarian?

What do you like to read?

I promise that if I become student librarian, I will be reliable, responsible and on time.

Signed: _____



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Cypress Librarian Job Description

Main Duties:

Re-shelving books and keeping the shelves tidy

Using the book scanner

Researching key events in the local area to keep a library news board up to date

Recommending books to others

Helping with displays

Being helpful and ready to answer questions for other library users

Student Librarians should:

Love reading

Work well as part of a team

Be friendly and helpful to other library users

Benefits:

Book prizes

New skills (like working the book scanner)

Certificate for finishing training

Appreciation from teachers and students,

Satisfaction from doing a good job

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