



Minutes

ACADEMY COUNCIL MEETING OF ECCLESBOURNE PRIMARY SCHOOL

Tuesday, 10^h July 2018 at 5.00 pm at Ecclesbourne Primary School

Name	Position	Status
Kevin Smith (KS)	Community/Chair	Present
Louise Jones (LJ)	Parent/Vice Chair	Present
Gerrie Ozah (GO)	Community	Present
Adrienne Cluer (AC)	Community	Present
Sarah-Jane Martin (SM)	Parent	Absent
Erica Reade (ER)	Parent	Present
Roisin Chapman (RC)	Staff	Present
Paul Robins (PR)	Head of School	Present
Kelly Hunt (KH)	DHoS/Observer	Present
Jo Waters (JW)	DHoS/Observer	Present
Jolyon Roberts (JR)	Executive Principal/CEO	Present
Karen Francis (KF)	Note Taker/Pegasus Academy Trust	Present

Supporting Documents

- Head of School Report 10/07/18
- EPS Mobility Report Summer 2018

	ITEM	ACTION LOG No.
1	<p>Apologies for absence</p> <p>None sent. SM absent, PR said he would speak to her regarding her position on the Council.</p> <p>Chair advised that one executive principal only is required to be present at each meeting, therefore if only one is present the other does not need to appear on the attendance list.</p>	
2	<p>Confirmation of quorum</p> <p>The meeting was declared quorate</p>	

<p>3</p>	<p>Declaration of any conflict of interest with items on the agenda and changes to register of interests</p> <p>There were no conflicts of interest declared or changes to the register of interests made.</p>	
<p>4</p>	<p>Council membership changes</p> <p>Chair understands that LJ is leaving although resignation has not yet been received, creating one vacancy for a parent member on the board. LJ was a few minutes late and confirmed on arrival that she was indeed resigning from the Council as the family were relocating.</p> <p>SM's absence requires quantification, is it temporary or will there be two parent vacancies on the board.</p> <p>ACTION – PR to ascertain if SM is going to continue as a MAC.</p> <p>KS's research discovered and along with discussion with the Board has identified that a Chair of MAC should not, if possible, also be a Chair of the Board because of a conflict of interest. He was therefore going to stand down at Ecclesbourne next term.</p> <p>Chair asked for nominations for Chair and Vice Chair.</p> <p>GO agreed to Chair</p> <p>ER agreed to Vice Chair</p> <p>RC, staff, will remain staff representative but will need a temporary replacement.</p> <p>Chair noted that this is the last meeting for LJ and thanked her for her contributions, especially for Ofsted. This was followed by a general thank you and sorry to see you go with wishes for success in the future from the members.</p>	<p>016</p>
<p>5</p>	<p>Minutes of the previous meeting (26th April 2018)</p> <p>RESOLUTION: The minutes were reviewed and it was agreed that they constituted a true and accurate reflection of the meeting. They were signed by the Chair.</p>	
<p>6</p>	<p>Matters arising not discussed elsewhere and ACTION LOG</p> <p><u>Matters arising</u></p> <p>Chair stated that a change in the trust has been agreed for next year. The 'norm' has been for both executives to attend meetings. It has been agreed that from next year only one executive is required. In the future no specific director will be assigned to MAC groups. Director attending the meeting will visit the school before meetings for general catch-ups and to get a 'feel' for the schools.</p> <p>Chair added that SLT have been looking at re-scheduling meetings at appropriate times, for example after results are in. In the first term, at the end of September there will be joint MAC meetings overviewing where the schools are at that point, looking at effects and changes.</p>	

	<p>AC commented that she was sceptical about large meetings only looking at votes and statistics and asked why would anyone come?</p> <p>Chair said that the intent is on moving forward, shorter meeting times, mostly business. There will no longer be six meetings which are replicated for some. This is a trial run, period not specified.</p> <p>AC said that from September 2018 two initiatives are starting and being run by Liz Bannister from Y1, all children will have access to:</p> <ul style="list-style-type: none"> • The Forest School • The Daily Mile <p>MAC asked where?</p> <p>JW said the Forest will be on site by the trees and the Daily Mile incentive is applying for a track around the perimeter of the site</p> <p>ER commented that obesity is high on the agenda as is deprived areas and funding application should meet current criteria.</p> <p><u>Action Log</u> 009: As of previous meeting on 26/04/18 two MACs had not advised completion of the 'Prevent' training. 014: Item is completed and closed 015: Item is completed and closed</p> <p>ACTION – KF to enquire of CC if Action 009 is now complete and closed</p>	009
7	<p>Head of School's Report (Refer supporting documents)</p> <p>PR issued two documents today</p> <ul style="list-style-type: none"> • HoS Report for 10th July 2018 • EPS Mobility Report for Summer 2018 <p>General discussion relating to content in both documents around pupil numbers and funding, highlighting that taking on 40 children had a huge impact on resources as many were from social services referrals and difficult backgrounds. 34 have left, reasons given for re-locating are: moving out of area, for example Doncaster and Beckenham plus families cannot afford to live in the area which is expensive because of close links to London. Reflecting that a lot of hard work was put in for a net gain of six.</p> <p>Discussion continued around the Ecclebourne Forum Roll / October Census Date and it was noted that late starters and early leavers do not appear on this census, which impacts on funding and resources.</p> <p>Croydon have been noted as being difficult to deal with, holding a waiting list which is out of date containing lots of children who are no longer waiting for a school place. Meanwhile, potential parents visit the school, inform Croydon of their intended School and Croydon don't send the papers through. General agreement that the process in Croydon takes too long to be effective.</p> <p>Chair asked if Directors can make STRONG representation to Croydon?</p>	

	<p>JR expressed a view that research is needed on visitors needing places in schools, looking ahead at 'own admission policy', suggesting compiling something from the Macs to the Directors, drilling down to document if there is any flexibility in mid-phase admissions by schools and will put something together.</p> <p>A MAC asked if Whitehorse is the same?</p> <p>No, they have a waiting list and wait 15 days before re-offering</p> <p>PR quoted historical funding and resource evidence from 2011, stating that the school could break even with 26 children per class, resources can be funded on 26 children. The October magic roundabout scenario increases numbers but not funding and resources which have not increased since 2011.</p> <p>ER asked if there is anything the school can do?</p> <p>Chair suggested school handling own admissions.</p> <p>JR raised concerns around the out of school waiting list as some children are taken from being educated at home.</p> <p>LJ asked if attracting parents may improve retention, for example free wrap around care from 8.00 am to 4.00 pm as some schools offer this?</p> <p>JR said increased staffing is not cost effective.</p> <p>PR re-affirmed that children do not leave the school because they don't like it, they leave to go out of area.</p> <p>There was a general approval of results and it was noted that the greater depth has gone up considerably. All Pegasus schools are above national.</p> <p>Chair asked for thanks to be passed to everyone, and acknowledged a great improvement in two years.</p>	
8	<p>Safeguarding Monitoring Report/Child Protection issues</p> <p>Open cases continue, no further updates.</p>	
9	<p>DfE and OFSTED updates</p> <p>There are no updates</p>	
10	<p>GDPR update</p> <p>There are no updates</p>	
11	<p>MAC Training and School Visits</p>	

	<p>Discussion around the service level agreement with Octavo and looking at the option of staying in as it is currently not being used to full potential. Some courses are in the Borough of Bromley and the content is not relevant to Croydon Schools.</p> <p>AC visited Ecclesbourne today and said she really enjoyed the 'Artwork' and was impressed with the variety; interpretation; creativity and focus of the children and the teaching.</p> <p>PR invited the board to attend Thursday's production of 'Oliver' at 7pm and the Friday Tea Party.</p> <p>PR praised the Ecclesbourne children for their performance at the Lanfranc opening, he said it was excellent and very moving.</p>	
<p>12</p>	<p>Correspondence to the Chair</p> <p>There was no correspondence to the Chair.</p>	
<p>13</p>	<p>Confidential Items</p> <p>Chair explained that some confidential information about the Trust is 'out there' and stated that the National Funding Formula has prioritised secondary schools and the Trust has already made efficiency cuts. He then confirmed that there may be redundancies next year.</p> <p><i>ER asked if 1-1's will be affected?</i></p> <p>JR said that funds provision will cover 1-4's, not 1-1's, there is a significant reduction in funding from last year and SLT have already marshalled their resources.</p>	
<p>14</p>	<p>Any other business</p> <p><u>Magic Breakfast Project</u> PR said that September will launch the 'Magic Breakfast' project, providing a bagel and cereal for everyone. The slogan is "No child too hungry to learn" and children can arrive at 8.30 am. It will be an opportunity to keep a close eye out for vulnerable children and may impact positively on punctuality and attendance.</p> <p><i>Chair asked how long the project would run?</i></p> <p>PR said four terms, one term being the set-up.</p> <p><i>HC asked if there would be extra work for staff?</i></p> <p>PR said one staff for an extra half an hour per day with potential for Y6 serving on a rota basis and maybe some parent input.</p> <p><u>Summer Club at Cypress</u> JR said this club is available to any child in the Trust and will run for the first two weeks of the holiday.</p> <p>JR asked MACs to let people know about the event which will run from 8.00 am – 5.00 pm approximately.</p>	

	Chair advised that the Archbishop Lanfranc School, Mitcham Road site is a new school looking to join the Trust but the arrangement is not yet completed. GO is a member of the Governing Body at Lanfranc.	
15	Date of next meeting: 07 November 2018. Time: 17.20	

There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 6.00 pm

Signed as a true and accurate record of the meeting	
Chair's Signature	
Chair's Name	
Date	