



THE PEGASUS ACADEMY TRUST



WHITEHORSE MANOR
INFANT SCHOOL



ECCLESBOURNE
PRIMARY SCHOOL



WHITEHORSE MANOR
JUNIOR SCHOOL



BEULAH INFANT &
NURSERY SCHOOL



CYPRESS
PRIMARY SCHOOL



ATWOOD PRIMARY
SCHOOL

Executive Principals:

Mr M J Roberts & Ms L D Sampson

Head of School: Mr P Robins

Dear Parents and Carers,

Y5 Carrot Wood Trip: 16th- 18th March 2026

Higham Lane, Tonbridge, Kent, TN11 9QX

As the departure date for our overnight stay at Carrot Wood draws closer, we are able to provide you with the final details.

Parent/carer meeting:

The parent/carer information meeting is **Thursday 26th February**. The meeting will be held in **Teal** class at 3.30. There is no need to sign in at the school office; just make your way to the classroom for a prompt start. **Please bring your completed medical forms to this meeting** (these have been sent home with your child but an additional copy is attached to this email). Please note that if you are unable to attend the meeting, all information shared will be sent out via email.

Luggage:

Your child should arrive at school between 8.00-8.30 Monday 16th March, going straight to the Junior Hall via the side door, to register and leave their luggage. Luggage labels will be provided on the morning and should be attached securely to both their packed lunch and their luggage bags. We will be on the coach and leaving at 9am.

Each child should bring just **ONE overnight bag** – a cabin bag/small suitcase on wheels is ideal - plus a **small rucksack** containing their **packed lunch and a reusable water bottle**. Please adhere to the usual guidelines for packed lunches (no fizzy drinks or nuts). Please **do not send your child with a large suitcase** as there will be no space on the coach for it.

Medication:

Medication **must not** be packed in your child's luggage. If your child has medicines/inhalers/EpiPens/tablets or creams etc, please fill in the medical form and give this to your child's teacher (or hand it in to the school office by Monday 2nd March). On arrival at school on Monday 16th March, an adult must provide any medication listed on this form to a member of staff. If there are any updates to your child's medical information between the time you hand the form in and our departure, additional forms will be available for you to fill in. You must ensure that all medication is in date and in addition to any medication kept in school (ie medication currently kept in school will not be taken on the trip to ensure that it is not depleted or mislaid upon return to Atwood).

If your child suffers from travel sickness and needs medication, please note that the coaches will be leaving Atwood at 9am prompt; let a member of staff know if your child needs to take medication before leaving school.

Kit:

Please see the separate list regarding what to take. Regardless of the weather, our activities are all outdoors. Each session lasts for two hours and during this time we have no access to our lodges. Please make sure your child has suitable clothes – layers are always better – and gloves (not mittens). We cannot stress how muddy/wet the children may get, so it is essential that they do bring everything on the list; they must have dry clothes and trainers/shoes to change into. Children will be participating in their first activity at Carrot Wood before we go to our accommodation. Children should therefore be wearing warm, old clothes to school, ready to take part in the outdoor fun!

Pocket Money:

There is a small shop at Carrot Wood selling sweets and souvenirs. Children are welcome to bring money up to the value of £10, **in small change**, in a named purse. However, as we are only away for two nights, we will be limiting the number of sweets the children can buy – the rest of their money can be spent on souvenirs. It is your child's responsibility to look after their money and any purchases.

Emergency Contact:

The centre will not accept calls from parents. In the event of an emergency, you can call a member of the Atwood team on the 24-hour phone number which will be provided to you nearer the time of the trip.

Conduct:

The children will spend a great deal of time in their groups lead by Centre leaders. To ensure the safety and fun of everybody involved, please remind your child of the importance of listening to the staff and of acceptable behaviour.

Returning to school:

We are aiming to be back at school by 3pm on Wednesday 18th March. Please collect your child from the Junior Hall where they will be waiting with their luggage.

There will be a late start for all year 5 children and staff on Thursday 19th March. Please bring your child to the school office at 10am. If you have any difficulties accommodating this late start, please speak to your child's teacher.

If you have any concerns or queries, please do not hesitate to speak to a member of staff.

Children are **not** permitted to bring mobile phones, iPad, electronic games etc. with them. They are welcome to bring playing cards/word games etc or a book with them if they wish. These are ideal to be stored in their rucksack while travelling.

No bedding is required. Carrot Wood provides sheets, pillows and duvets. Please do not send your child with their own bedding as there is not space on the coach. **It will help your child (and staff) if they practise putting covers on their bed at home, as they will be required to do so when they arrive at the Centre.**

Please mark all of your child's clothing and belongings very clearly with their full name.

Use a Sharpie pen or similar to name shoes, gloves etc – this helps us so much!

Kind regards,

The Year 5 Team