



Minutes

ACADEMY COUNCIL MEETING OF WHITEHORSE MANOR INFANT SCHOOL

Tuesday, 1st of May 2018 at 6:00 pm at Whitehorse Manor School

Name	Position	Status
Richard Hill	Community / Chair	Present
Mitra White	Parent	Present
Jolanta Zyskowska	Parent	Present
Katherine Grant	Parent	Present
Anna McPhee	Parent	Present
Cheryl Peters	Staff	Present
Stephanie Larkman	Staff	Apologies
Rosalyn Springer	Co-opted	Present
Sharon Russell	Head of School	Present
Nicola Hall	Observer / DHoS	Apologies
Carly Roberts	Observer / DHoS	Present
Lynne Sampson	Executive Principal	Present

Due to the clerk not being able to attend, the meeting was clerked by LS.

	ITEM	ACTION LOG NO.
	People	
1.	Apologies for absence Apologies for absence were received from SL and NH and these were consented.	
2.	Confirmation of quorum The meeting was declared quorate.	

3.	<p>Declaration of any conflict of interest with items on the agenda and changes to register of interests</p> <p>There were no conflicts of interest declared and no amendments made to the register.</p>	
4.	<p>Council membership changes</p> <p>CP is stepping down as she is no longer a staff member at WHINF. Thanks were given to CP for the work she has done on the council.</p> <p>ACTION: Election of new staff MAC to be organised. ACTION: New co-opted MAC to be sourced.</p>	019 020
Strategic Leadership		
5.	<p>Minutes of the previous meeting (27th of February 2018)</p> <p>It was noted that the incorrect terminology of DHT had been used instead of DHoS.</p> <p>RESOLUTION: The minutes were reviewed and subject to the above correction it was agreed that they constituted a true and accurate reflection of the meeting. They were signed by the Chair.</p>	
6.	<p>Matters arising not discussed elsewhere and Action Log</p> <p>Both items in the log remain outstanding.</p>	
Accountability		
7.	<p>Head of School's report</p> <p>HoS distributed an updated acronyms list to MACS. She informed MACs that the sports funding spent this academic year was £17, 251.</p> <p>A MAC asked for details of the percentage of children at Age Related Expectations (ARE) in moving and handling in reception and the attainment of PP children v non PP children and also what elements of learning make up moving and handling.</p> <p><u>Reception</u></p> <p><i>A question was asked about GLD and percentages expected at each level.</i> The HoS and DHoS explained the difference between ARE and expected Good Level of Development (GLD).</p> <p>ACTION: HoS to look at % at ARE in writing which is 69% and why then the predicted GLD is higher.</p>	021

Year One

The HoS answered questions about numbers on track to pass Phonics Screening Check (PSC). She explained that 17 children are currently not on track to pass. The DHoS explained the interventions in place to support them.

A MAC asked about the constitution of children termed Asian. It was noted that within that group Asian/Pakistani children are particularly targeted for intervention.

Year Two

A MAC questioned what the predicted cumulative outcome is. It was explained that children who did not meet the threshold in year one were rescreened in Year 2. Some children joined this year but of those who were at WHINF last year, nine did not pass last year and it is predicted that six of these children will now meet the threshold.

ACTION: HoS to confirm the predicted % reaching the cumulative result for the PSC.

The executive principal raised concerns about the small but significant number of children with extreme behaviour who are impacting on learning. A discussion ensued about working with parents and the fact that they can be in denial or resistant to help. The HoS talked about the differences in the EYFS and KS1 curriculum and how the transition can be very challenging for some children.

Social factors affecting children were also discussed. Strategies include lunch club, interventions and family support worker helping families. The executive principal talked about pressures on the inclusion manager due to the long term sickness of her colleague. The funding crisis is also impacting the provision. *The implications for WHINF were discussed during the conversation.*

A question was asked about the difference between attainment and achievement and one MAC talked about what she had learned when meeting with the inclusion manager.

A question was asked about how ethnicity is determined e.g. what ethnicity a parent chooses to term their child. It was explained that the terms, for example AOWB, are nationally determined by the DfE.

A MAC asked what the caterers (Harrison's) do to promote healthy foods. Examples given were Fruity Friday, vegetables to grow, salad bar and stickers to encourage children to try new food.

MACs asked about the two fixed term inclusions of one day and four days for the same child. Sharon and Carly are PRICE restraint trained. In response to a question they explained about de-escalation strategies.

It was noted that schools across the Trust have all been affected by chicken pox and scarlet fever. *A MAC raised a question about persistent absence and what action is taken.* It was reported that incentives to encourage punctuality include free places at breakfast club and referral to the family support worker who helps with routines and procedures.

022

	<p>ACTION: HoS to provide statistics on PA for MACs.</p> <p>Question asked about how the racial incident was dealt with. A parent MAC was very supportive. The situation was managed well and diffused.</p> <p>The results of the parental questionnaire were distributed and the responses discussed. A MAC asked which of the suggested improvements were considered most significant by the school. They confirmed that the scooter and bike park was due to be constructed this summer.</p>	023
8.	<p>Safeguarding Monitoring report / Child Protection issues</p> <p>There were no significant issues to report. The school has received an increased amount of communication from social services with enquiries about children.</p>	
9.	<p>DfE and OFSTED updates</p> <p>MACs noted that the school could receive a Section 5 OFSTED inspection at any time.</p>	
10.	<p>GDPR update</p> <p>Training has now been disseminated to teachers and SLT.</p>	
11.	<p>MAC Training & School Visits</p> <p>Some MACs have attended GDPR training. One has received a Level 5 diploma in assessing risk.</p> <p>MAC visits were discussed and reports circulated. JZ conducted an impromptu SEND visit and was impressed with what she saw particularly the purposeful ways of using play to learn for a child to help learn about cause and effect.</p> <p>AMcP conducted a safeguarding visit on the 16th of March 2018 during which she checked the SCR and was able to confirm that safer recruitment procedures were followed.</p> <p>MW and KG conducted a PPG and PE visit. They said it was good to see equipment that had been purchased and view interventions and provision maps in action. MW said the tour of the school informed their questions.</p>	
	Other business	
12.	<p>Correspondence to the Chair</p> <p>There was no correspondence to the Chair.</p>	

13.	<p>Confidential items</p> <p>There were no confidential items discussed.</p>	
14.	<p>Any other business</p> <p>RS will arrange a visit to the school shortly.</p>	
15.	<p>Date of next meeting: Thursday 5th of July 2018 at 6:00 pm</p> <p>Apologies were sent in advance for the next meeting by LS and AMcP. JR will represent the executive principals.</p>	

There being no further business for discussion the Chair thanked everyone for their contributions.

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	
Date	