



Minutes

ACADEMY COUNCIL MEETING OF ECCLESBOURNE PRIMARY SCHOOL (EPS)

Wednesday, 22nd May 2019 at 5.00 pm, Ecclesbourne Primary School

Clerked by: Karen Francis / PAT

Name	Position	Status
ABDULLE Leyla (LA)	Parent	Present
BALDRY Elaine (EB)	Staff	Present
CHAPMAN Roisin (RC)	Staff	Maternity Leave
CLARK Vicky (VC)	Parent	Apologies
CLUER Adrienne (AC)	Community	Apologies
HILL Richard (RH)	Director	Present
HUNT Kelly (KH)	DHoS / Observer	Apologies
MORRIS Hannah (HM)	Staff	Present
OZAH Gerrie (GO)	CHAIR / Community	Present
ROBERTS Jolyon (JR)	CEO / PAT	Present
ROBINS Paul (PR)	HoS	Present
READE Erica (ER)	VICE CHAIR / Parent	Present
SOMI Aniko (AnS)	Parent	Apologies
SOOKUN Amanda (AmS)	Parent	Apologies
WATERS Jo (JW)	DHoS/Observer	Present

Supporting documents:

- Agenda 22/05/19
- Previous Minutes 07/02/19
- HoS Report 22/05/19
- MAC Data Report Spring 2019
- Action Log from 07/02/19
- Ofsted Education Inspection Framework May 2019
- Octavo Governance Training 2018-2019

	ITEM	ACTION LOG NO.
	People	
1.	<p>Apologies for absence</p> <p>Apologies were received and consented from: VC, AC, KH, AnS and AmS</p>	
2.	<p>Confirmation of quorum</p> <p>The meeting was declared quorate.</p>	
3.	<p>Declaration of any conflict of interest with items on the agenda and changes to register of interests</p> <p>There were no conflicts of interest declared and no amendments made to the register.</p>	
4.	<p>Board/Committee membership changes</p> <p>Three Parent MACS are stepping down as Governors as they are moving house and their children are leaving the school.</p> <ul style="list-style-type: none"> • Amanda Sookun, Vicky Clark and Erica Reade (Vice-Chair with safeguarding responsibility) <p>Chair thanked ER for all her hard work as a parent MAC and is sorry to see Vicky and Amanda step down after only one month. MACs wished them all well for the future.</p> <p><u>Vacancies arisen</u></p> <ul style="list-style-type: none"> • Parent MACs • Vice Chair • Safeguarding responsibility <p>LA agreed to take on the safeguarding responsibility and attend Octavo training courses on 'safeguarding' and 'Introduction for Governors'. GO agreed to accompany LA on her first visit to the school.</p> <p>ACTION: Clerk to inform MW to send blank DBS forms to EPS for new MACs.</p>	024
	Strategic Leadership	

5.	<p>Minutes of the previous meeting 7th February 2019</p> <p>RESOLUTION: The minutes of 7th February 2019 were reviewed and it was agreed that they constituted a true and accurate reflection of the meeting and signed off by the Chair.</p>	
6.	<p>Matters arising not discussed elsewhere and Action Log</p> <p><u>Matters arising</u></p> <ul style="list-style-type: none"> • EB submitted her signed CoC Form. • JW advised that she had received an email identifying that a MAC is close to their term of office expiration date. KF confirmed the attendance sheet does not show any member of the Trust nearing their term of office. <p>ACTION: JW to find out who the email is from and advise Clerk.</p> <p><u>Action Log</u> 019: New parent MAC administration. COMPLETE 020: Update. Blank DBS forms to be sent to EPS for new MACs. COMPLETE (Refer Action 024) 021: LS chase LAC funding (EHCP). ONGOING 022: Update. ER stepping down as Safeguarding MAC. COMPLETE 023: MAC day completed. COMPLETE</p>	025
	<p>Accountability</p>	
7.	<p>Head of School's Report, presented by PR</p> <p><u>Pupil numbers</u> PR advised that pupil numbers are fluid, changes occur throughout the year. Since the report was written there have been further changes:</p> <ul style="list-style-type: none"> • Two leave on Friday • Two leave for Kenya on Monday • There are three new starters with one further expected <p>Keeping pupil numbers up is a challenge, families move from the borough and sometimes abroad returning to their home country. In an attempt to maintain the numbers on roll, EPS have chased the LA whose Y5 waiting list which is now exhausted.</p> <p>Q. Why is there more mobility here than Whitehorse Manor? A. We are close to hostels on the London Road who offer housing for asylum seeking families and first-generation immigrants and are later moved elsewhere in the borough resulting in a change of school to somewhere more local to their needs. The sense is that Whitehorse Manor families are second and third generation immigrants with stable housing.</p>	

The impact of pupil changes throughout the year is apparent in the data.

Q: What are your numbers looking like for September?

A: EPS is full for September 2019 with 60 accepted for reception class and a waiting list of 22 is running. The nursery is also full for September.

Q: What are you expecting with the combined results?

A: KS2

- We are confident to achieve 70%+ combined. National is 64%.
- Experts are expected to achieve 11% combined.

A: KS1

- KSI results should achieve national.

The Y2 cohort is challenging with:

- 16-17 PP
- Nine pupils are not on track
- Five pupils are SEN
- One pupil is a late summer born
- One pupil is being monitored for SEN
- One pupil is new to school
- Six new starters who are currently not on track with no previous schooling and no English

Pupils do and will progress and by the end of KS2 they are on track but they will not pass tests now. Since this report was written, one pupil has left.

A hard moderation has been completed for Y6 and we are focussing on who we need to support to raise the combined results.

Q: Are all the SATs complete?

A: Yes

Positive data:

- Most year groups are achieving better than national
- PP results exceed PP nationally at 70% (national is 64%)
- Y5 is the last year of 50% PP and the expectation is the same for all the children
- The current Y2 of 57 children should achieve national
- Our focus is on combined results which drives interventions; focus groups; progress meetings and PP meetings.

Q: MAC asked about GLD and Phonics?

A: In line at 93% prediction with one new arrival and one non-attender who is on roll. We have pushed to national on GLD and should be OK to achieve it.

Y4 assessments

The multiplication tables check pilot starts on June 10th. Y3 and Y5 will be the only year group not externally tested as of next year. The plan is to benchmark pupils in R and drop KS1 tests.

Discussion followed around the logic of testing baselines in R and whether it could be seen in some schools as an incentive to mark tests as low as possible to show significant progress later.

SEN presented by JW

Whole school overview

80-90% for expected and exceeded progress is a very good picture for:

- SEN – 61 pupils (15% of the school)
- EHCP – nine pupils (2% of the school) plus one pending and three further applications
- PPG – 24 pupils

Q. Looking at Y3 statistics on guided reading, asked why the numbers have dropped?

A. Texts are longer and there is a greater depth of reading required. Some did not make expected KS2 progress. Reading is an area of need for SEN children. There is work to be done and interventions are in place.

Pupils not making expected progress have been identified and actioned for interventions through:

- EHCPs (some are in place, some pending and some under consideration of EHCP applications for 2019-20)
- Referrals to EP (Educational Psychologist)
- Individual targets
- Specialist placement

Tracking interventions Spring Term

- Speech and Language Early Years - 20 children. 19 will achieve 95% and 11 children are exceeding at 55%.
- EAL Learning Mentor Years 2-6 - 14 children. 100% are at expected progress.

Chair thanked JW for her presentation.

Impact of PE and Sports Funding

Q. Asking if the expense of £4,086 for lunchtime sports activities is a salary?

A. Yes, for KS1 organised activities during the lunch break.

Q. MAC asked what swimming outcomes had been achieved?

A. 50% achieved swimming effectively using a range of different strokes for 25 metres and performing safe self-rescue in different water based situations. MAC suggested using sports funding for additional swimming lessons for children who have not achieved the outcome yet.

Impact of Pupil Premium

The latest PPG funding information is available to view on the website.

Quality of Teaching

All teachers are at least effective and many are highly effective.

	<p><u>Staffing</u> Refer to confidential minutes</p> <p><u>Moderation</u> Writing moderation for KS2, Y6 is due on 17th June. The teacher is a lead moderator for the LA, we are confident the moderation will be successful.</p> <p>EY Moderation visit is on due on 12th June to look at judgements to see if they are sound and accurate. The EY lead is also a moderator.</p> <p><u>Outdoor learning</u> Y5 loved the outdoor learning event, particularly marshmallows around the fire. The outdoor learning module has been rolled out to years 4, 6, 2 and 5.</p> <p><u>Q. Do all year groups complete the daily mile?</u> A. Most year groups complete it at least twice a week, less for Y2 during their SATs. The expectation is to complete four laps in 15 minutes, four laps equals one mile. Y3 started running before the track was in place and they have really built up their stamina which will have a significant impact on their health and well-being over the next four years.</p> <p>JR commented that he had observed R children using the circuit and it was fantastic to see them so motivated. Parent MACs commented that their children love it.</p> <p><u>Q. Do any staff run?</u> A. Yes, most staff run with their class and some use it after school.</p> <p><u>Parent Questionnaire</u> JR noted that there was a very good response to the parent questionnaire. There are no action to be taken from the comments.</p> <p><u>Behaviour and Attendance</u> There are no behaviour issues to discuss.</p> <p>JR observed EPS as a very happy school noting that the issue of only one 'rainy day' form for behaviour is exceptional. Behaviour is excellent, well done to the Staff.</p> <p>Expected attendance figures for the year is good at 96%. No FPNs (Fixed Penalty Notices) by the EWO (Education Welfare Officer) have been issued this year for unauthorised absence. JW commented that home visits and chasing up persistent absences has been very successful.</p> <p>There being no further questions, Chair thanked HoS for his presentation.</p>	
8.	<p>Safeguarding Monitoring report / Child Protection issues</p> <p>EPS has signed up with the Encompass Initiative. Police will inform the school if they attend a domestic violence visit where an EPS child is present. There have been no reports to date.</p>	

	There are no child protection issues to discuss.	
9.	<p>DfE and Ofsted updates</p> <p>JR advised that the key drive for the new Ofsted framework effective from September 2019 is a 'Broad and Balanced Curriculum' moving away from data driven judgements. Education is more than curriculum and stories should be added to the website showing the breadth on offer, for example, visits and trips undertaken, good work by staff. The stories form the evidence base of what the school does to create a broad and balanced curriculum.</p> <p>Chair shared her knowledge from the MAC Day that there is an expectation that Governors should still be familiar with data.</p> <p>RH added that Governors are required to know the key issues that relate to the children in their school, for example gangs and knives and how curriculum is evolving to address those issues through enrichment programmes and project work.</p> <p>ACTION: SLT to discuss dot.com programme</p> <p>JR advised that four curriculum areas have been identified for review in SLT as weaker subject areas:</p> <ul style="list-style-type: none"> • ICT / PHSE / RE / Music 	026
10.	<p>Ethos, personnel issues and other news (From PAT website stories etc)</p> <p>GO observed the Bike Doctor story had been added to the website today which was excellent, 35 bikes came into school today increasing pupil fitness as they cycle to school. A reminder was given to MACs to check the stories and respond to them with likes and re-tweets.</p>	
11.	<p>MAC Training & School Visits</p> <p><u>Training</u></p> <ul style="list-style-type: none"> • RH attended a Chairs and Directors meeting which included a talk on Mental Health and Well-being in Schools by Sue Challon. • GO is attending Mental Health and Well-being at Octavo on 12th June. • NSPCC 'Speak out and stay safe' training update every three years is due next summer. <p><u>School visits</u></p> <ul style="list-style-type: none"> • GO attended on Museum Day • AC attended on MACs Day • A Safeguarding Audit is planned for LA in the Autumn Term. 	
	Other Business	
12.	Correspondence to the Chair	

	There was no correspondence to the Chair to discuss.	
13.	Confidential Items Refer to confidential minutes	
14.	AOB The future of the Magic Breakfast. Q. Who is funding magic breakfast? A. Magic Radio, Children’s Actions and Government funding. Children access magic breakfast when they are hungry and this has positively impacted on their performance and achievements. A sustainability meeting is due to take place soon with Magic. The moving forward cost to continue with Magic Breakfast in 2019-20 is £2,000 for staffing and a new toaster. JR stated that the Trust will fund this cost if Magic do not.	
15.	Date of next meeting The date of the next meeting has changed (KS2 data outcomes will be available for discussion on 9 th July) to: <u>Tuesday, 9th July</u> 2019 at 5.00 p.m.	

There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 6.55 pm.

Signed as a true and accurate record of the meeting	
Chair’s signature	
Chair’s name	
Date	