



# Minutes

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## ACADEMY COUNCIL MEETING OF ECCLESBOURNE PRIMARY SCHOOL

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Tuesday, 21<sup>st</sup> of November 2017 at 5:00 pm at Ecclesbourne Primary School

<b>Name</b>	<b>Position</b>	<b>Status</b>
Kevin Smith	Community / Chair	Present
Louise Jones	Parent / Vice Chair	Present
Gerrie Ozah	Community	Present
Adrienne Cluer	Community	Apologies
Sarah-Jane Martin	Parent	Present
Erica Reade	Parent	Present
Rosin Chapman	Staff	Present
Paul Robins	Head of School	Present
Kelly Hunt	DHoS / Observer	Present
Jo Waters	DHoS / Observer	Present
Jolyon Roberts	Executive Principal / CEO	Apologies
Lynne Sampson	Executive Principal	Present

	<b>ITEM</b>	<b>ACTION LOG NO.</b>
1.	<b>Apologies for absence</b> JR and AC sent their apologies and these were accepted.	
2.	<b>Confirmation of quorum</b> The meeting was declared quorate.	
3.	<b>Declaration of any conflict of interest with items on the agenda and changes to register of interests</b> There were no conflicts of interest declared or changes to the register of interests made.	

4.	<p><b>Board/Committee membership changes</b></p> <ul style="list-style-type: none"> <li>• MACs were reminded to send in their skills audits as soon as possible</li> <li>• Edubase / GIAS has been updated.</li> </ul>	
5.	<p><b>Minutes of the previous meeting (26<sup>th</sup> of September 2017)</b></p> <p><b>RESOLUTION: The minutes were reviewed and it was agreed that they constituted a true and accurate reflection of the meeting. They were signed by the Chair.</b></p>	
6.	<p><b>Matters arising not discussed elsewhere and Action Log</b></p> <p>007: Chair to send out email  008: JR will confirm  009: Some MACs still have not completed the Prevent training  010: Completed and closed  011: Completed and closed  012: Completed and closed</p>	
7.	<p><b>Head of School's report</b></p> <p>The HoS presented his analysis of the ASP data for the school, reminding MACs that currently no ethnic data is available for comparison and that the EYFS data is one year behind. <i>A MAC questioned its usefulness and wondered whether it was possible to produce something more up to date.</i></p> <p>MACs reviewed the data provided for this meeting and commented on the level of detail available, down to the number of children who attempted all questions and which questions they succeeded in answering correctly. The HoS highlighted that 95% of children attempted all questions at EPS, compared to 88% nationally. Nearly 30% of children got the question right at EPS compared to 25% nationally. This demonstrated how the children's resilience has improved this year. The information will allow the school to determine which types of questions the children need more practice in and how to target teaching for the current Year 6.</p> <p>MACs also viewed the data dashboard, noting that it was slightly different to last year. The suggested area of concern for EPS was High Prior Attainers (HPA) and reading. HPAs' maths and writing were both good.</p> <p>The HoS reminded MACs that some children do have disproportionate influence on figures and this had to be kept in mind when analysing the data.</p> <p><i>A MAC challenged the HoS as to whether he believed that the school was still moving in the correct direction.</i> The HoS confirmed he was confident in the school's direction and that he was comfortable that he had the correct plans and people in place to improve outcomes for this year.</p>	

	<p>The HoS shared with MACs that the choir had sung at Buckingham Palace in an event related to the centenary of the end of World War I and did an excellent job. They had been invited to do so through a music project they were involved in.</p> <p>MACs received the SEN report on the day of the meeting and they discussed the results for SEN children at the school. <i>MACs were pleased to note that a significantly higher percentage of SEN children attained or exceeded the expected levels in their KS2 SATS at EPS than in Croydon and nationally and commended the school for the support and care that they had given to the children.</i></p> <p>MACs were also told that 25% of SEN children at EPS were closing the gap, i.e. making more than expected progress, which was highly commended too. Overall everyone agreed that these figures showed that the support that was in place was having an impact and should be continued.</p> <p><i>A MAC asked about the percentage of PPG children in Year 6.</i> This was confirmed to be 61%, which was acknowledged to be very high. The HoS noted that the percentages were falling down through the school, due to the difficulty in claiming PPG due to more stringent criteria (universal credit etc.), a number of children who fall outside of the FSM criteria e.g. asylum seekers with no legal status and the introduction of Universal Free School Meals which means fewer people apply in years R, 1 and 2.</p>	
<b>8.</b>	<p><b>Safeguarding Monitoring report / Child Protection issues</b></p> <p>MACs discussed the safeguarding report and the DHoS confirmed that a number of plans had been closed or downgraded as the need had reduced.</p> <p><i>A MAC asked whether she was happy that the correct decision had been made, following the Special Measures judgement on Croydon social services.</i> The DHoS confirmed that she was happy that the process was thorough and appropriate. The individuals involved were actively seeking feedback to improve the service.</p> <p>The school has increased their focus on refugees and asylum seekers. MACs were reminded that these families would have no recourse to public funds. They do receive free school meals at KS1 and they are usually well supported by external agencies; however these families can easily be “hidden” from the school’s sight.</p>	
<b>9.</b>	<p><b>Policies</b></p> <p>This item was removed from the agenda.</p>	
<b>10.</b>	<p><b>DfE and OFSTED updates</b></p> <p>There were no updates.</p>	
<b>11.</b>	<p><b>School Self Evaluation / Academy Improvement Plan</b></p>	

	<p>These documents were circulated prior to the meeting and MACs commended the hard work that went into creating and updating them.</p>	
12.	<p><b>MAC Training &amp; School Visits</b></p> <p>GO, AC and KS attended exclusions training. AC, LJ and ER attended the designated safeguarding leads' training and the safeguarding governors' training.</p> <p><b>ACTION: Date to be set for the review of the safeguarding audit with JW.</b></p> <p>SM attended the school and visited Year 3. She observed an English and maths class and a PE session. She spoke with the PE co-ordinator about plans in the light of the increase in the sports grant. They discussed the possibility of early morning exercise.</p> <p>GO attended the school to view SEN interventions and plans for the next academic year.</p> <p>AC attended the harvest assembly.</p> <p>KS attended the "No Pens" day. <i>A MAC asked what the purpose of the day was.</i> The HoS explained that it was to teach the children different methods of recording and presenting learning. It also encouraged the teachers to be a bit more creative in delivering lessons. There was a large amount of demonstration and discussion on the day and the children were delighted in the work that they had done.</p> <p>SM said that she had attended the Jam Bus session at Croydon Library and that the children had done very well.</p>	013
13.	<p><b>Correspondence to the Chair</b></p> <p>There was no correspondence to the Chair.</p>	
14.	<p><b>Confidential items</b></p> <p>There were no confidential items.</p>	
15.	<p><b>Any other business</b></p> <p><u>Community fund raising 16<sup>th</sup> of December 2017</u></p> <p>PAT will have a stall on the High Street on that day to raise money for the ice rink.</p> <p><u>Asthma training</u></p> <p>Venue will be decided between LS and JW and then circulated.</p>	

16.	Date of next meeting: 1 <sup>st</sup> of March 2018 at 5:00 pm	
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There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 6:40 pm.

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	
Date	