



THE PEGASUS ACADEMY TRUST PART A

Minutes of the Academy Council of Beulah Nursery and Infant School Held on Thursday 17 November 2016 at 6.00pm

Membership: -

Debbie Butler	Head of School	Present
Adrienne Cluer	Community MAC	Apologies
Fiona Fearon	Parent MAC (Chair)	Present
Richard Hill	Board Representative	Present
Nicola Jaworska	Parent MAC	Apologies
Gerrie Ozah	Community MAC	Present
Kevin Smith	Board Representative	Apologies
Sue Styles	Staff MAC	Present

Also present: -

Jenette Indarsingh, Deputy Head of School
Jolyon Roberts, Executive Principal
Lynne Sampson, Executive Principal

1. Welcome and apologies

The Chair welcomed everyone to the meeting.

Apologies were received from Nicola Jaworska, Adrienne Cluer and Kevin Smith. These were accepted by the academy council.

2. Confirmation of Quorum

The meeting was declared quorate with five out of eight MACs in attendance.

3. Declaration of Pecuniary Interests

MACs were asked to declare any pecuniary interests regarding the agenda items for this meeting. None were declared

4. Academy Council Membership Changes

There were no new members present. Gerri reported that she had recruited a potential new community MAC, Paul Lacey, but he was unable to come to the meeting.

5. Minutes of meeting held on 28 September 2016

The minutes of the meeting held on 28 September 2016 were agreed as a true record and signed by the chair. The minutes were passed to the HoS for inclusion in the minute book.

6. Matters Arising from the Minutes / Action List

Hold elections to fill one staff and one parent MAC vacancies.

No interest had been shown but a further attempt will be made in the light of new children having joined the school.

Members of the non-teaching staff will be invited to stand for election to the academy council.

Prepare advert for community MACs.

Completed.

Contact community organisations who might be able to recruit community MACs.

Completed.

Place advert for community MAC on community boards at library and Tesco.

Completed.

MACs to complete a skills audit form if needed to update from last year.

Completed.

Circulate new safeguarding regulations.

Completed.

Add comments about school on Mumsnet.

Outstanding/carried forward. In Nicola's absence, it could not be confirmed whether this action had been completed.

7. Head of School Report

Debbie presented her report

Pupil numbers were low especially in reception. The 360-degree tour was proving popular and it was hoped that it would help encourage parents consider coming to visit the school with a view to sending their children to the school.

Debbie agreed to liaise with the Junior School to try and develop a more positive message which would be of benefit to both schools.

Action: Debbie Butler

Debbie reported that flyers and posters had been produced which had been distributed to local nurseries, childminders and most houses in the local area. She asked if MACs would take some flyers when they leave and distribute them to local houses. She also intends to display them in local shops where possible.

Action: MACs

The early years' results had been very pleasing with results showing an improvement for the fourth consecutive year with the percentage of children achieving GLD being better than national for the first time. Progress had also been good with 89% of children making at least expected progress and 72% of children making more rapid progress.

The early years' leader has produced an early years' action plan for the whole trust. It was hoped this would help consolidate the improvements which have been made in early years at Beulah Infant School.

At Key Stage 1 reading and maths were 3% below national for children reaching the expected standard and 1% above for writing.

Of the 79 children who took the SATs only 69 had matching EYFS results. Of these children 94% made good or better progress in reading and writing and 96% made good or better progress in maths.

The results at the end of year 1 were adversely affected by the arrival in the summer of three new EAL children, two of whom were new to English and the third who had missed a term at her previous school. This resulted in the results at the end of the summer term being lower than those at the end of the spring term. This was particularly noticeable in writing and SPAG.

Of the 69 year 1 children for whom EYFS results were available 86% made good or better progress in reading by the end of year 1 and 81% made good or better progress in writing and maths.

In year 1, 58.5% met the phonics threshold, which was 22.5% below the national figure. In year 2, 62.5% of children met the threshold making the cumulative percentage of children meeting the threshold in year 2 89% just below the national cumulative result of 91%.

The results in year 1 were significantly affected by the fact that eleven new children joined the year group during the year nine of whom were EAL and eight new to English.

MACs asked what steps were being taken to address the situation.

Debbie reported that a new teacher who was an expert in the teaching of phonics had been employed and this is helping to improve practice in all classrooms. Streaming and interventions for phonics had started straightaway at the beginning of the year in both years 1 and 2. In year 1 an in-depth baseline had been carried out at the beginning of the year. A full audit of phonic planning and resources had been carried out across the academy by the year group leaders and a revised planning structure is now in place and new resources will be purchased (Bug Club).

The current year 2 is very boy heavy and, as many have multiple vulnerabilities, care is being taken to ensure that the curriculum meets their needs. In response to a question Debbie said it was too early in the term to measure the success of this intervention. However, following the end of term assessments and the spring term pupil progress meetings we should get a better idea of the progress being made.

Class teachers will continue to use response intervention in the afternoon in an effort to address gaps in children's learning from the morning session.

A MAC commented on the PPG data on the website and whether the analysis could include a comparison with national figures. It was agreed that this would be added.

A MAC questioned the value for money obtained from some of the educational visits. It was reported that the visit to Crystal Palace had been very disappointing and would not be repeated next year.

In answer to a question it was explained that LEXIA is a computer programme to aid reading. Although it is challenging for children new to English it provides focused lesson plans in response to their needs.

Teachers are using iPads to record evidence of teaching and learning.

All classes are being affected by pupil mobility. In year 2 three children who were working at greater depth have left this year. All classes have high numbers of new children many of whom are new to English. Our EAL is now 65%.

The engagement of parents has increased with more parents attending open evenings, curriculum meetings and social events. The CALAT courses are proving popular as are the home learning packs.

MACs expressed their thanks to the facilities team and the work that they have done around the school.

Two teachers are due to go on maternity in the new year. The trust is considering what options are available for replacing them.

Attendance has been above 95% each week this term. Special assemblies are held to congratulate the best class each week and pictures of successful classes are put on the website.

8. MAC Visits

Gerrie reported on her visit as the SEN MAC. She had reviewed the SEN provision with Kate and Debbie and she liked the pupil passport.

Gerrie reported that the school keeps excellent records and has good liaison with home.

She reported that there is considerable SEN need but a lack of professional help. Many of the children have speech and language needs but not enough SALT resource is available. Lynne reported that she had emailed the speech and language service and had recently received a response and hoped to meet a representative of the service soon.

The school had previously made representations about the EP service and had recently received a visit from the head of service and a new EP had been assigned to the school.

It was reported that because of lack of funding in the NHS they were unable to provide as many services to schools and more responsibilities for provision are falling back onto the school.

9. Safeguarding Monitoring Report

Fiona reported on her visit to the school to review the Safeguarding Audit, a copy of which was distributed at the meeting.

After a discussion about attendance at the safeguarding forum and what had been done by the other schools in the trust it was decided to change the RAG rating to green in the Employment, Training, Policy and Procedures section.

Lynne reported that changes to the Safeguarding Policy and DBS policy were being considered. These may require MACs to confirm yearly that their status has not changed.

10. Correspondence to the Chair

The chair reported that she had no recent correspondence.

11. MAC Training & Development

It was reported that Adrienne had attended a course

Gerrie reported that she was due to attend a Raise online course.

12. Meeting Impact

Changes to safeguarding and DBS policy will impact on MACs and others in school.

It is hoped that follow up with SALT will provide more resources for school.

Development of phonics practice and provision should raise standards and accelerate progress.

13. Publication of Minutes

Once approved, part A minutes will be published on website.

14. Meeting Dates

The date of the next meeting date was noted to be on Tuesday 21 February 2017.

16. Confidential Staffing Matters

There were no items for discussion under this section.

There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 8.30pm.

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	
Date	

Beulah Infant and Nursery School**Action Points 17 November 2016**

No:	Action	Lead	Status
1	Hold elections to fill vacancies for one staff and one parent MAC	HoS	
2	MACs to complete a skills audit form (if needed) to update from last year	Richard	Check for missing form
3	Add comments about school on Mumsnet	Nicola	
4	Liaise with Junior School	Debbie	
5	Distribute leaflets	MACs	