

Minutes

ACADEMY COUNCIL OF BEULAH INFANT SCHOOL

Wednesday 3rd of May at 6:00 pm at Beulah Infant and Nursery School

Name	Position	Status
Fiona Fearon	Parent / Chair	Apologies
Gerrie Ozah	Community	Present
Richard Hill	Board Representative	Present
Adrienne Cluer	Community / Vice Chair	Present
Sue Styles	Staff	Present
Deborah Butler	HoS	Present
Jolyon Roberts	EHT / CEO	Apologies
Lynne Sampson	EHT	Present
Jenette Indarsingh	DHoS	Present
Annie Vethakkan	Observer (TA at school)	Present
Yuliana Ortiz	Observer (Parent at school)	Present

	ITEM	ACTION
1.	<p>Apologies for absence</p> <p>Fiona Fearon and Jolyon Roberts sent their apologies and were consented.</p>	
2.	<p>Confirmation of quorum</p> <p>The meeting was declared quorate.</p>	
3.	<p>Declaration of any conflict of interest with items on the agenda</p> <p>There were no conflicts of interest declared.</p>	
4.	<p>MAC membership changes</p> <p>Fiona Fearon's term as parent MAC expired after the last meeting. She was asked to consider becoming a community governor for a further term of 4 years and she agreed.</p> <p>RESOLUTION: Fiona Fearon was nominated and accepted as a community MAC at BINF for the period of four years.</p> <p>Two observers attended the meeting with a view to possibly becoming MACs. Yuliana Ortiz is a parent with a child at the school and Annie Vethakkan is a TA at the school. If both joined as MACs, there would be two parent MAC vacancies remaining.</p>	

5.	<p>Minutes of the previous meeting (21st of February 2017)</p> <p>RESOLUTION: The minutes were reviewed and it was agreed that they constituted a true and accurate reflection of the meeting. They were signed by the chair.</p>	
6.	<p>Matters arising not discussed elsewhere & Action log</p> <ol style="list-style-type: none"> 1. Skills audit: still to be completed. 2. AC will complete Prevent training 	
7.	<p>MAC training / MAC visits</p> <p>GO attended a course on supporting more able children. At the same time, she was involved in an inspection at a secondary school and the inspectors were very focussed on how the school supported the more able; other areas of interest were local risks, involvement in the community and school values. The inspectors asked few questions on the school's data.</p> <p>RH spoke about the Chairs' Briefing that he attended. Shelley Davis, a director of the Trust and an OFSTED inspector gave a presentation regarding lessons learned from OFSTED inspections so far. BINF is compliant in all areas and a check is now being run to make sure everything is up to date.</p> <p>It was noted that representatives of the Trust were invited to attend a meeting of successful MATs.</p> <p>RH also attended the Chairs of Governors meeting. The Chair of the Safeguarding board in Croydon shared an example of a safeguarding issue in the borough when the issue was not followed up quickly enough. RH assured the council that PAT procedures would never allow such a case to happen in any of their schools.</p> <p>GO visited the school to review the SEN provision. A report had been circulated prior to the meeting and there was a brief discussion about it. She was very impressed with the new Inclusion Manager as is the school.</p> <p><i>A MAC asked what a Pupil Passport is.</i> The HoS explained that this was a Croydon initiative which replaces the Improvement Plan. It is used by children, parents, teachers and teaching assistants. It is being piloted at present, but the school team is not keen on the hard copy element of it.</p> <p><i>A MAC asked how many children would be eligible for one.</i> There are 31 children; any child who has external agencies involved will have one.</p> <p>AC attended the most recent Parents' Evening. A report had been circulated prior to the meeting and she gave a brief presentation about it. Most parents were very positive about how happy the children are and the improvements made to the physical buildings.</p> <p>One item that emerged from her discussion with parents, and from the parents' survey, is that the profile of the MACs needs to be raised. It was agreed that the HoS would extract details from the "Introduction to MACs"</p>	

	<p>pack for new MACs and circulate them to parents. Other suggestions included a "Meet your MACs morning" and increased MAC attendance at assemblies, Christmas shows and Parents' Evenings.</p>	
<p>8.</p>	<p>Head of School report</p> <p><u>Pupil numbers in Reception</u></p> <p>There were 204 applications. 66 were offered and 33 accepted in the first round. The HoS is aware of some late applications. <i>In response to a question about how the school decides to move to two forms of entry for the year,</i> the EHT confirmed that there would be a meeting with the Croydon representative to decide on pupil placement. <i>MACs were reassured the school would still be able to offer 3 classes if numbers increased.</i></p> <p>It was agreed that migration was very wearing on the school. Reducing Reception to two classes would help make the year group more stable.</p> <p><u>Attainment and Progress</u></p> <p>"MACs Highlights" was produced to show the action plan and its impact. MACs agreed it was a very useful document. All children who are just below the required standard have been flagged and they are now the focus of interventions to bring them up to standard.</p> <p><u>Nursery</u></p> <p>There has been a lot of hard work put into the nursery to support the children there and the EHT commented that the Trust are very happy with the outcomes. The nursery is oversubscribed for morning entry in 2017-18 with approximately 33 applications. Both sessions will be maintained as the nursery helps raise the profile of, and increases applications to, BINF for Reception.</p> <p>The MACs were informed that there were a few issues with parental involvement so the school makes the effort to do one on one work with the children. <i>A MAC asked what work is done with resistant parents.</i> The teachers involve them as much as possible. They utilise Book Start and send Home Learning packs home with the children.</p> <p><u>Reception</u></p> <p>There are a high number of children just below the level required so the focus is on helping them make that small jump. The split of Reception into two classes has been very successful and has helped ensure that interventions have a specific focus. Data evidences that EOY targets for GLD are on track to be met.</p> <p><u>Year 1</u></p> <p>All EOY targets for reading, writing, and numeracy are on track to be met / exceeded. The standards of Phonics teaching has increased in this year, after the implementation of training (school priority action). As a result, the February screen evidences that year are on track to meet the phonics target. <i>A MAC noted that the PPG gap has increased.</i> The HoS stated that there were quite a few "new to English" children that had</p>	

	<p>joined this year and a number of high needs PPG children that would explain the increase. There is intervention in place to narrow the gap. However, the progress / attainment of PPG children is in line with all others.</p> <p><u>Year 2</u> The recent phonics screening check had an 86% pass rate, which is improved from last year and will meet the cumulative target set.</p> <p><u>Higher ability pupils</u></p> <p>Social mobility has resulted in some of the higher ability PPG children moving out of the borough. Year 2 is not on track to meeting the EOY targets for higher ability children due to this movement. <i>On questioning, MACs were reassured that each individual remaining child is still on track to meet their target except for 1 child who is having additional intervention.</i></p> <p><u>NQTs</u></p> <p>All staff who have been here since September are making good progress. <i>A MAC asked whether the school's cluster meetings involved schools from outside the Trust.</i> This was confirmed to be the case and the school believes that it is very helpful to have another point of view.</p> <p><u>Parents' sessions</u></p> <p>Maths and e-Safety sessions were very well attended and congratulations were passed on from the MACs.</p> <p><u>Attendance</u></p> <p>Attendance figures have fallen and are just below 95%. This attendance is lowest in reception, Red Class in particular. Without reception, attendance is above 95%. However, the school's policy is to enforce from the start of Reception so that everyone is into a proper routine for Year 1 although they are not all statutory school age.</p> <p>Meetings have been arranged with the school nurse to assuage parental concern regarding health for premature and low immunity children (children who have not attended preschool or nursery prior to Reception). This has been causing attendance issues where parents are keeping their children off school for illness longer and more frequently than strictly necessary.</p> <p><u>Staffing</u></p> <p>There is a new Inclusion Manager who has transitioned into the school very smoothly. There are a number of departing staff, all of whom indicated that they were leaving due to changing circumstances, rather than problems with the school. There are some potential candidates in the pipe line to replace them.</p>	
<p>9.</p>	<p>Safeguarding / Child Protection issues</p> <p>There were no issues raised at the meeting.</p>	

10.	School Priorities / School SEF This was covered under the HoS report.	
11.	DfE and Ofsted updates The MACs discussed questions raised during the OFSTED inspection of another school in the Trust. MACs will be focussed on ensuring that they seek out evidence of statements on achievement in the school.	
12.	Correspondence to the Chair There was no correspondence to the Chair.	
13.	Confidential items There were no confidential items discussed.	
14.	Any other business <u>General Election day – school closed</u> In response to a MAC question, the HoS confirmed there would be teacher training held on the day of the General Election (8 th of June 2017). <u>Catering</u> The catering contract was awarded to Harrisons after the caterers day held last Friday. School meal prices will be held constant for the next two years. <u>Finance at the Trust</u> There is a new DoFR – Peter Turner and a new Strategic Business lead – Jo Ridge.	
15.	Date of next meeting – 6th of July 2017 at 6:00pm	

There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 8:15 pm.

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	

Date	
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