



Minutes

ACADEMY COUNCIL MEETING OF BEULAH INFANT AND NURSERY SCHOOL

Tuesday, 3rd of July 2018 at 6:00 pm at Beulah Infant and Nursery School

Name	Position	Status
Fiona Fearon	Community / Chair	Apologies
Adrienne Cluer	Community / Vice Chair	Present
Gerrie Ozah	Community	Present
Sue Styles	Staff	Present
Annie Vethakkan	Staff	Present
Yuliana Ortiz	Parent	Present
Deborah Butler	Head of School	Present
Jeanette Indarsingh	Deputy Head of School	Present
Lynne Sampson	Executive Principal	Present
Richard Hill	Board Representative	Present

	ITEM	ACTION LOG NO.
	People	
1.	Apologies for absence FF sent her apologies for absence and these were accepted.	
2.	Confirmation of quorum The meeting was declared quorate.	
3.	Declaration of any conflict of interest with items on the agenda and changes to register of interests	

	There were no conflicts of interest declared and no amendments made to the register.	
4.	<p>Council membership changes</p> <p>GO's term as a co-opted MAC was due to expire on the 14th of July 2018.</p> <p>It was proposed that GO be co-opted onto the council again for another period of four years.</p> <p>RESOLUTION: GO was co-opted onto the council for further four years until the 22nd of July 2022.</p>	
	Strategic Leadership	
5.	<p>Minutes of the previous meeting (24th of April 2018)</p> <p>RESOLUTION: The minutes were reviewed and it was agreed that they constituted a true and accurate reflection of the meeting. They were signed by the Vice Chair in the absence of the Chair.</p>	
6.	<p>Matters arising not discussed elsewhere and Action Log</p> <p>Item 001 is still outstanding. Item 010 is on hold until the new year. Items 015 and 016 are completed and closed. Item 017: the clerk is to send a full list of emails to Octavo, along with AV's email address as she is not receiving training emails from Octavo either.</p> <p>ACTION: AV to send email to clerk so that she has the correct email address.</p> <p>Items 018 and 019 are to be completed on the Friday after this meeting by the Chair.</p>	020
	Accountability	
7.	<p>Head of School's report</p> <p>A MAC commended the HoS for the changes that had been made to the report which she described as clear and succinct.</p> <p><u>Results</u></p> <p>MACs congratulated the HoS and all her staff for the good results that the children had received this year. The EP explained that JI and DB have also spent lots of time supporting at one of the other school in the Trust, for which she thanked them as well.</p> <p><i>A MAC asked whether the improvement in the school could be seen reflected in other areas in addition to the results.</i> The HoS said that an</p>	

increase in independent reading has been seen; particularly in the lunchtime reading groups which have been set up to help children who are not typically able to read at home. The staff MAC said that she believes further improvement will be seen in next year's Year 2 (current Year 1) as they will not require as much time to decode words.

The HoS explained to MACs that the school has met its aspirational targets and exceeded last year's national figure. This will be confirmed when the KS1 results are released next week.

The KS1 results are believed to be:

Reading: 84%

Writing: 75%

Maths: 77%

The moderation this year was very good. The evidence was available on request, the teachers knew the children very well and the moderators were very complimentary. The HoS said that all the children had done very well.

It was noted that results in all year groups are much improved this year. The HoS explained that the full analysis would be available in next term's meeting.

Absence

A MAC challenged the HoS regarding what the school is doing to reduce the level of persistent absence (PA) and late arrivals. She acknowledged that the number of both was too high and explained that the SLT are doing a significant amount of work; in one instance, the EWO is increasing the level of penalty to £3000.

It was noted that the behaviour policy is being applied consistently and consequently the behaviour in school is very good.

6:25 pm: YO arrived.

Staff

Interviews are taking pace for vacancies; the HoS wants to ensure that she is getting the right person for the job.

Three TAs have left the school having been deployed elsewhere within the Trust and more are likely to go in the autumn term as the restructuring continues. However, the HoS explained that it was looking likely there would be a requirement for support children with EHCPs next year in Year 1.

A MAC expressed concern about issues developing due to an absence of TAs in and out of the classroom, for example the increasing amount of inclusion work. It was generally acknowledged that the budget squeeze is not getting any better so unfortunately there is no choice.

MACs queried how the nursery was being used, now that the school would only be offering one nursery session a day. The HoS explained that the staff would be providing interventions in Reception and potentially some SALT support too.

	<p><u>Roll</u></p> <p>The school is full for 2018 entry in Year 1 and Year 2. There are one or two places in Reception which the school is waiting to be filled from the waiting list or to hear the outcome of an application for deferred entry.</p> <p>MACs discussed delayed entry to Reception and the conditions under which it is possible. It was agreed that there was a lack of clarity from the DfE.</p> <p>The HoS commented that being full means the cohort will be more secure next year as there is no uncertainty caused by social migration. The teachers will know the children better as there is not as much movement and will not have to spend a disproportionate amount of time getting to know new children.</p>	
8.	<p>Predicted/actual end of year results</p> <p>The results for this year were discussed in the previous section and are detailed within the HoS's report.</p> <p>MACs discussed how the school's targets are set and where they are derived from. The HoS explained that there are a number of different targets to meet: the Trust target, the LA target (which come from FFT) and the school's own aspirational target.</p> <p>The HoS said that she would make it clear in her full report in November how each target is derived.</p>	
9.	<p>Safeguarding Monitoring report / Child Protection issues</p> <p>It was noted that the level of need has increased and it means that the HoS and DHoS have been very busy this term with safeguarding issues. MACs were reminded of the upcoming changes to Keeping Children Safe in Education (KCSIE) in September and that they will have to read and sign both parts of the update.</p>	
10.	<p>DfE and OFSTED updates</p> <p>There were no updates.</p>	
11.	<p>GDPR update</p> <p>The work is ongoing.</p>	
12.	<p>MAC Training & School Visits</p> <p>AC visited the school on the 3rd of July for Sports Day. She said that she was very impressed with the children's focus on a hot afternoon and their ability to wait for their turn. She also attended the CYP parents' forum, in order to see what was on parents' minds at another Trust school. She</p>	

	<p>reported that she was amazed to see the level of social media awareness and utilisation at the school.</p> <p>YO attended a coffee morning at the school with 15-20 parents. She reported receiving very good feedback from parents who said that they enjoyed the experience and the ability to communicate with the MACs.</p> <p>She noted that some parents told her that they do not have the confidence to speak with the teachers sometimes and she explained that she encouraged them to do so, in order to be sure that their issue was resolved.</p> <p>A number of other points had been raised and YO will work with the school to resolve them. She recommended holding another coffee morning before the end of the school year. All MACs congratulated YO on such a successful and positive coffee morning.</p> <p>YO will be organising a parents' petition about Beulah Juniors as she explained that the feeling with the parents she had spoken with was that they wanted the junior school to join PAT.</p>	
	Other business	
13.	<p>Correspondence to the Chair It was noted that results in all year groups are much improved this year.</p> <p>MACs discussed the letter from the Chair of the Trust regarding the change in the format of the meetings. They registered their concern over how such a big meeting would work in practise.</p> <p>Suggestions made were for:</p> <p>October: Final data discussion Early February: Autumn data Late April/early May: Spring data July: Summer / indicative final data</p>	
14.	<p>Confidential items</p> <p>There were no confidential items discussed.</p>	
15.	<p>Any other business</p> <p>There was no other business discussed.</p>	
16.	<p>Date of next meeting</p> <p>Dates for the meeting were confirmed post meeting and will be issued once approved.</p>	

There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 7:50 pm.

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	
Date	