



Minutes

ACADEMY COUNCIL MEETING OF BEULAH INFANT AND NURSERY SCHOOL

Tuesday, 22nd November 2018
Meeting started at 6:15 pm
Beulah Infant and Nursery School

Minuted by Assistant Clerk, Karen Francis, PAT

Name	Position	Status
Adrienne Cluer (AC)	Community / VICE CHAIR	Present
Sue Styles (SS)	Staff	Apologies
Fiona Fearon (FF)	Community / CHAIR	Present
Juliana Ortiz (JO)	Parent	Present
Gerrie Ozah (GO)	Community	Apologies
Deborah Butler (DB)	Head of School	Present
Jeanette Indarsingh (JI)	Deputy Head of School	N/A
Kevin Smith (KS)	Chair of PAT Board	Present
Lynne Sampson (LS)	Executive Principal	Present

Supporting Documents

- School Performance Summary 2017-2018 DfE
- HoS Data Report end of year 2017-2018
- HoS Report November 2018
- PE Funding 2017-2018
- PPG Funding 2017-2018
- Link Advisor Summer 2018
- Parent Questionnaire 2018
- Phonics Letter
- Premises Progress Report November 2018
- Safeguarding Audit 2018-2019
- Keeping Children Safe in Education 03/09/18
- Pecuniary Interest Forms
- Code of Conduct Signatory Form
- Minutes 03/07/18
- Action Log
- MAC and Parent Visits 07/11/18, 14/11/18, 05/11/18
- Safeguarding MAC visit October 2018

	ITEM	ACTION LOG NO.
	People	
1.	Apologies for absence GO and SS sent their apologies for absence and these were accepted.	
2.	Confirmation of quorum The meeting was declared quorate.	
3.	Declaration of any conflict of interest with items on the agenda and changes to register of interests <u>Any outstanding Pecuniary Interest Forms to be submitted.</u> <ul style="list-style-type: none"> • SS outstanding <u>Code of Conduct Signatures</u> <ul style="list-style-type: none"> • AC, FF, JO, DB and KS signed today • GO signed at EPS • JI signed at THNS • SS outstanding <p>There were no conflicts of interest declared and no amendments made to the register.</p>	
4.	Council membership <u>Vacancies to be considered</u> One vacancy for Parent Governor, Zara Yu'sef to write personal statement and email clerk (CC).	
	Strategic Leadership	
5.	Minutes of the previous meeting (3 July 2018) RESOLUTION: The minutes were reviewed and it was agreed that they constituted a true and accurate reflection of the meeting. They were signed by the Chair.	
6.	Matters arising not discussed elsewhere and Action Log Item 001: New Parent MAC Zara Yu'sef. COMPLETED Item 010: Skills Audit. New members to ask CiC for Skills Audit Forms.	

	<p>ONGOING</p> <p>KS advised that only new members are required to complete skills audits. Existing members are only required to complete a new skills audit if their skills have changed. Skills audits are held with RH.</p> <p>ACTION: FF to email RH for clarification.</p> <p>Item 017: Confirm JO has been added to Octavo's training list. COMPLETE. Item 020: AV has left the Governing Board. COMPLETE</p> <p>AC asked to be advised when anything new appears on the MyUSO site.</p> <p>KS confirmed that CC is sending emails.</p> <p>FF asked members to confirm they have Pegasus email accounts.</p> <p>Members confirmed this was so.</p> <p><u>Photos to be taken to update website</u></p> <p>FF, SS and JO and new MACs</p> <p>DB advised that there have been technical difficulties with the website and will check it again and liaise with JI who oversees photos.</p> <p>ACTION: JI to update photos on website for FF, SS, JO and new member ZY</p>	<p>021</p> <p>022</p>
Accountability		
<p>7.</p>	<p>Head of School's report</p> <p>DB voiced that this is an excellent set of results. AC confirmed '<i>amazing results</i>' and FF offered her congratulations to the school.</p> <p><u>Highlights/Data</u> Reception was not worded to highlight good, for example girls' GLD was lower than the boys, should read GLD for girls (79%) and boys (86%) were high.</p> <p>Discussion took place around the new basic handwriting script for R and gaps widening in reception and should it state for example, there will be implications moving into Y1.</p> <p>This would apply throughout, e.g. Y2 to Y3 etc., although adding so much detail detracts from the positive outcomes.</p> <p><u>Data analysis and impact</u></p>	

Reading at lunch time has a huge impact on standards.

LS said these are the highest results in the Trust and wants the analysis to reflect that.

FF offered a moving forward idea to show results in colour code, for example, generic learning in R in yellow and specific learning for Y1 in blue.

DB said that the analysis data for Y1 already feeds into Y2 use.

Maths continues to develop greater depth.

KS noted that the data appears to show more issues than there actually are. There are not any issues. Anything showing in red is addressed.

FF commented that if there isn't a big difference there is no need to address it.

LS and DB agreed to hold a further discussion at a later stage, adding that she would like to look at the data again to check it as these are 'excellent' results nothing should detract from them.

LA Report

Working towards excellence. LA judge the school to be 'outstanding'. LS said the school is outstanding and DB agreed this is a very good set of results.

Attendance

AC commented that parents don't understand what DfE are expecting, for example 96% attendance not 90%.

FF commented that some children new to the school are also new to English and have little or no previous education experience or a very different one where attendance is more relaxed.

JO has attended weekly meetings around process and action discussions. Commenting on the amount of work required to support families and put actions in place she was shocked by the % Ofsted are asking for as it is higher than you would expect, thinking perhaps it would be 90%, however 95-96% is expected. There are issues with other cultures and depending on the age of the children they can be more vulnerable to illness- especially infants, all of which count towards attendance.

It was acknowledged by members that DB and team go "over and above" with their support for families by visiting them in their homes; sending letters, phoning parents and involving outside agencies. New parents and those from overseas worry that their children will be exposed to and pick up different viruses. For example if a child starts school in Y2 they are the ones who pick up the bugs whereas if they started in reception

their common virus etc. are all caught at the start of their school life – before statutory attendance so they are not included in the school's percentages. Some examples include: chicken pox, measles etc. In addition, some parents are still concerned about infant illness having an impact e.g. chronic lung disease with premature babies. The school nurse is brought in to talk to the family and asthma nurses do care plans with parents. When children with low attendance are absent immediate action takes place by either the EWO or HoS going out on the first day of absence to check the child and encourage them in to school for the afternoon if they are well enough. There have been two families issued with fixed penalty fines this year.

KS noted that, in terms of attendance it is a disadvantage being an infant school and DB confirmed that they start monitoring attendance from the nursery class.

FF praised the excellent practice and expectations of BINF.

Incentive to improve attendance

Rewards are changed every half-term; In the spring term the class with the highest attendance will be able to wear their own clothes as a reward.

MAC question. If a child is vomiting, do they come into school?

DB said, No – not for 48 hours, unless the vomiting is a result of asthma or reflux. No child is ever kept in school not well.

LS added that the school is doing all it can re attendance and the LA is saying that in many aspects e.g leadership and management, and outcomes it is outstanding.

Impact of interventions

Y2 lunch time reading has increased the number of children attaining ARE and GD which is an effective and cost-effective intervention although demanding for the Head of School.

FF described the excellent letter from Nick Gibb MP which stated outstanding achievement on phonic screening checks, adding that it is good to get recognition. Congratulations were offered to the Head and the MACs asked her to pass this on to the staff.

LS said BINF (DB &JI) are supporting Cypress at this time.

DB praised the fabulous staff at BINF. The TAs are very capable; it is a great team who follow the moral purpose for the children. Everyone will do all they can to support each other and the children. For example on Year 1 visit to the moon – many staff stayed late and helped to set it all up for the children. One year one teacher has been off sick for two weeks and staff have been stretched to the limit. Supply cover will need to be sourced.

MAC question. Noting that success may be due to smaller numbers in the school; fewer classes and more flexibility a MAC asked if there is greater stability?

DB replied that stability was good. Y1 are high needs classes with four new children all relatively new to English and school. Beulah children have a good attitude to learning. The staff set high expectations for behaviour and zero tolerance is applied by the Head of School from the nursery right through. This year's Y2 results will not be as high due to new intakes, including a child with very high SEN needs who has an EHCP. Many parents don't read at home with their children. Lunch time reading with Y2 continues and Y1 will start in spring term.

JO noted that during her visit she observed two focus groups of guided reading with OC and the children were very focussed. Y1 and R classes acknowledged the presence of an observer then carried on with their work. JO also noted that children were encouraged towards independent learning and creativity which is key in promoting schools.

LS commented on the beautiful artwork around the school.

DB explained that a TA, as part of her performance management, has taken responsibility for art displays.

PPG

Children doing well, above national. Website has report with all of the details and the impact of the school's actions 2017-2018.

KS Question. EPS Ofsted picked up on PPG, what are you doing for next year and how will you identify PPG pupils?

DB responded that they had been looking at census numbers and funding; forms went to every parent and the NI number was checked for every family. The result was 19 more PPG children being identified. DB explained that the website report sets out how the school intends to spend the funding.

AC asked if school is affected by seriously disadvantaged children not entitled to PPG and what percentage are they?

DB said she did not know the percentage and could make more focus on finding out but it is difficult if parents do not want to share. Details are possibly on SIMS and she will check. Family support is given by DB and the Inclusion Manager and they are signposted for further help e.g. food bank vouchers are that are provided by charities.

DB confirmed that in primary schools there are no free lunches in the juniors, but infants are all entitled to free school meals. A family, who could be in real need could have a child in the school for three years who was not identified.

	<p><u>PPG</u> Y1 20 children PPG did better than all children</p> <p><u>PE Report</u> AC noted the report was very good and asked if the children are getting enough play.</p> <p>DB spoke of the gymnastics coach and the impact of training; play time; outside play and gym time. All children get opportunities to play outside each day unless the weather is torrential.</p> <p><u>Parents' Annual Questionnaire</u> Governors noted that the questionnaire shows how happy parents are. They particularly like that pictures and information are displayed outside classrooms and that JO introduces herself at the gate. Coffee mornings have been running for parents, the next one is 23 November. Responses from parents have been very positive.</p> <p>Chair asked if there were any further questions and thanked DB for her presentation.</p>	
<p>8.</p>	<p>Safeguarding Monitoring Report / Child Protection Issues</p> <p>FF Visited DB in October 2018 for the Safeguarding Audit.</p> <p>Areas noted as good</p> <ul style="list-style-type: none"> • DB provides rigorous training • The SCR is up to date and accurate. • Questionnaire – parents feel children are safe • No serious safeguarding issues <p>DB said that Ofsted pulled up the issue of the 'gate' at the recent inspection as juniors were buzzing in. Much improved since, juniors now shut the gate.</p> <p>FF requested that members look at the new NSSPC noticeboard for children which is a good idea.</p>	
<p>9.</p>	<p>DfE and OFSTED Updates</p> <p>FF asked all members if they had seen 'Keeping Children Safe in Education' which has been posted on the website?</p> <p>All members replied that they had</p> <p>LS advised that the curriculum was an Ofsted focus at the recent junior school inspection.</p> <p>DB stated that Beulah offers a wide ranging and diverse curriculum with a real emphasis on high quality music and art.</p>	

<p>10.</p>	<p>Ethos, personnel issues and other news (From PAT website stories)</p> <p>DB said that staffing had reduced along with the number of classes freeing up nursery staff in the mornings; there is not a full time teaching deputy here; three TAs have been deployed to work at Cypress; there have been no replacement TAs for anyone leaving over the last two years. However, the school staff are getting used to the changes</p> <p>KS noted that it is a financial necessity.</p> <p>DB explained that it is difficult to meet the adult /child ratio on offsite visits – one school trip was almost cancelled due to this.</p> <p>LS suggested creating a bank of parents who could be called upon to accompany children on trips.</p> <p>JO said one mum had offered to volunteer and thinks it is possible to create a last-minute list of parents willing to go on trips.</p>	
<p>11.</p>	<p>MAC Training and School Visits</p> <p>KS noted very good reports.</p> <p>DB said school has been busy with MAC visits</p> <p>KS said at the next Board Meeting the expectation is for directors to go round the schools.</p> <p>KS visited today.</p>	
	<p>Other business</p>	
<p>12.</p>	<p>Correspondence to the Chair</p> <p>There was no correspondence to the Chair to discuss</p>	
<p>13.</p>	<p>Confidential items</p> <p>HoS discussed the possibility of offering full-time nursery, potentially 30 hours to support families. Afternoon nursery only is currently offered</p> <p>LS said a case study would be needed with the nursery and PVIs (Private Voluntary Independent Nurseries). It wouldn't cover lunch time and nursery would need to charge.</p> <p>DB noted that an ASC at THNS costs money</p>	

	<p>LS suggested asking parents/carers who are interested and then speak to Fay Soggee at THNS and Penny Jordan at Cypress to see what the costs are for the case study</p> <p>JO advised that as part of the 30-hour Government programme, both parents must be working to meet the criteria</p> <p>DB raised a view that parents may want to pay using an example from THNS where parents pay for 15 hours and receive 15 hours from the Government programme.</p> <p>KS noted that there had been a poor response for additional nursery provision at EPS.</p> <p>Points raised following further discussion around the 30-hour nursery provision:</p> <ul style="list-style-type: none"> • Demographically, there are not lots of nursery children • Young families are not moving into the area • Nursery is a bit off the beaten track • Parents know the staff • Mum moved from BINF out of area to Clapham, teachers at Clapham gave high praise to BINF • Temporary families move into the area but don't stay <p>AC commented that she had observed a nursery teacher who showed excellent child progression and checking of learning, not a second was wasted.</p> <p>DB added that phonics is taught the same across the school. Well trained TAs follow the same structure in each session and phonics teaching has now been implemented in the nursery and reception classes.</p>	
14.	<p>Any other business</p> <p>All minutes to go to KS to keep him informed as Chair of the Trust.</p> <p>ACTION: All MAC minutes across the Academy to go to KS</p>	023
15.	<p>Date of next meetings for 2018-2019 academic year</p> <p>31 January 2019 23 May 2019 09 July 2019</p> <p>All at 6.00 pm</p>	

There being no further business for discussion the Chair thanked everyone for their contributions.

The meeting closed at 8.10 pm.

Signed as a true and accurate record of the meeting	
Chair's signature	
Chair's name	
Date	