

**THE PEGASUS ACADEMY TRUST
PART A**



**Minutes of the Academy Council of the Beulah Nursery and Infant School
Held on
Thursday 26 November at 6.00pm**

Membership: -

Adrienne Cluer	Community MAC	Present
Fiona Fearon	Parent MAC (Chair)	Present
Richard Hill	Board Representative	Present
Aneta Necjaz-Foko	Parent MAC	Apologies
Gerrie Ozah	Community MAC	Present
Jolyon Roberts	Executive Principal	Present
Lynne Sampson	Executive Principal	Present
Kevin Smith	Board Representative	Present
Sue Styles	Staff MAC	Present

Also present:

Mel Brown - Governance Clerk
Jenette Indarsingh, Deputy Head of School

1. Welcome and Apologies

Fiona Fearon welcomed everyone to the meeting.

Apologies for absence were received from Aneta Necjaz-Foko who was unable to attend due to work commitments. The academy council accepted this apology.

2. Quorum

The meeting was declared quorate at 6.00pm with 7 of 8 MACs in attendance.

3. Declarations of Pecuniary Interests

MACs were asked to declare any pecuniary interests regarding the agenda items for this meeting. None were declared.

4. Academy Council Membership Changes

4.1 Community MAC Vacancy

MACs noted the difficulties in filling the vacancy which could be linked to the lack of local community and business links. Gerrie agreed to use some of her networks to see if there was any interest, and Jolyon Roberts agreed to contact the Thornton Heath Regeneration, and to see if social media could assist.

4.2 Parent MAC Vacancy

This was discussed under matters arising.

4.3 Staff MAC Vacancies

Sue Styles had been appointed as the new staff MAC.

5. Minutes

The minutes of the meeting held on 1 October 2015 were agreed as a true record and signed by the Chair. The minutes were passed to the Deputy Head of School for the minute book. The Clerk agreed to upload the minutes to the website.

Action: Clerk

6. Matters Arising from the Minutes / Action List

Share slides from Croydon's training on the role of SEN Governor with MACs

Gerri Ozah handed out the slides at the meeting.

Check the school's single central record to look at the impact of the new building on safeguarding

Fiona reported she had attended the school on 13 November 2015. There were some amendments and updating required to the register. There were some outstanding CRB and references checks which Roger Melody was following up. Fiona undertook to carry out the checks again in January 2016.

Arrange a parent MAC election to replace Denise Murray

Two parents had been invited to attend the meeting but had sent apologies.

Complete pecuniary interest form

This action was complete

Upload minutes to the website

This action was complete.

Updated pictures to be taken once all work has been completed

This remained outstanding as work was ongoing.

Find out the number of children registered at the nursery by the LA cut-off date last year

This action was outstanding.

Session on the new Ofsted framework to be delivered at 5pm on 26 November 2015

The session had taken place prior to the meeting.

Ensure there are photos of all MACs and all MACs are issued with name badges

This action was complete.

Speak to Aneta Necjaz-Foko concerning availability

This action was complete.

7. Head of School Report

Lynne Sampson started by thanking Jeanette for hard work in compiling the presentation.

Lynne Sampson gave an update on staffing and advised that a TA had resigned and would not be replaced as staffing numbers remained adequate.

MACs asked what was the most effective activity which pupil premium funds had been spent on, and how were the different activities prioritised. The ones which could have an impact, which included before and after school care. It was difficult to judge the effectiveness of the activities.

EHCP funding had been secured for some children and was subject to review. There were some other funding applications in progress.

8. Raise online

Jenette Indarsingh gave a presentation which gave a comprehensive overview of the headline data.

In response to a question, it was confirmed that pupil premium pupils had better outcomes than non pupil premium pupils, and girls had better outcomes than boys in some subject areas. MACs asked what was being done to engage boys more and were informed that timetables had been adjusted as boys tended to be more focused in the mornings. There was also a writing intervention group in place, run by TAs. Jeanette was going to take over the leadership of this group as limited progress was being made.

Pupil progress meetings were being held and there were lots of class based interventions which included numbers, phonetics and writing. Work was being done to engage parents, especially those who had children had low attendance levels. Parent workshops were being delivered as part of the engagement process.

MACS enquired about the make-up of “any other white” and were advised that it included Polish and Spanish pupils. The challenge was to improve the outcomes of EAL students going forward.

The KS1 results were disappointing, there was confidence that the figures gave an accurate picture from which improvements could be made. MACs asked whether there was likely to be any improvement in performance and outcomes this academic year, and were informed that work was in progress to improve outcomes across the school.

MACs asked what was the definition of disadvantaged children and were informed that these were children who received pupil premium funding.

It was agreed that stabilising the leadership of the school would help with driving improvements forward.

9. MAC Visits

Adrienne attended the school an afternoon a week, and had also taken part in recent school trip. Gerrie has also take part in school trip. Both MACs found the trips to be very positive, and noted that the children behaved impeccably.

10. Safeguarding Audit

This had been completed and signed by the Chair.

11. Correspondence to the Chair

There was nothing to report.

12. MAC Training and Development

Adrienne and Richard had attended the course on changes to primary care assessments.

Richard presented the skills audit and MACs again noted the lack of community involvement. The details contained in the audit could also be used to inform MAC development plans and objectives.

13. Meeting Impact

MACs noted that it was difficult to assess the impact of the meeting before some of the actions had been carried out or evaluated. It was agreed that a comprehensive evaluation would be more effective and that it would be useful to review the outcomes of previous meeting going forward.

14. Publication of Minutes

It was agreed that, following approval by the Chair, Part A minutes could be made available for publication.

15. Meeting Dates

The date of the next meeting was noted as 6pm on Monday 15 March 2016.

16. Confidential Staffing Matters

Recorded in Part B of the minutes.

There being no further business for discussion, the meeting closed at 8.15pm.